



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Agenda

July 20, 2022 at 6:00 PM

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes/> and <https://www.yellowstonecountynews.com/county-water-district-of-billings-heights/>

CALL MEETING TO ORDER: President Ming Cabrera

WELCOME AND INTRODUCTIONS

PRESIDENT'S REMARKS: Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item.

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items

- A. Any member of the Public may be heard on any subject that is not on the Agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

CONSENT AGENDA:

1. 2022.06.15 Minutes of the Board Meeting.
2. June Payables
3. June prepaid bills for approval
4. Bank Balances and Profit and Loss Statement
5. Stifel Statement
6. FIB Operations and Maintenance Statement
7. FIB Payroll Statement
8. FIB Savings Statement
9. FIB Gross Income Statement
10. Billing Stats for June

NEW BUSINESS:

1. Review applications for the vacant elected seat on the board.
2. Review and discuss the boards position concerning the letters received from Yellowstone County Chief In-House Counsel Jeana Lervick and City of Billings Mayor Cole.
3. Vice President Graves would like to propose a vote of confidence for the entire staff.

MANAGERS REPORT : Peyton Brookshire

1. Budget review and approval with revisions for final FY 2021-2022 numbers.
2. Wage and Salary review for approval or revisions. Any changes will be retro to July 1st.
3. Chlorination Project update.
4. CIP and Rate Study update.
5. Black Mountain Software update.

FINANCE COMMITTEE REPORT: Laura Drager

1. Treasurers Report.
2. Investment Report

OLD BUSINESS:

1. FY 2022-2023 Budget review for adoption.
2. Wage and salary review for approval.

ANNOUNCEMENTS Next Board Meeting Wednesday, August 17, 2022 6:00 pm

Board Room ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS

Note: No action can be taken on items that were not on the agenda.



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Minutes

June 15, 2022 at 6:00 PM

County Water District of Billings Heights 1540 Popelka Dr., Board room

The meeting is open to any interested member of the public. Agendas are prepared for the meetings. Agendas may be requested from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes/>. Supplemental documents are linked in the Agenda Packet.

CALL MEETING TO ORDER: President Ming Cabrera called the meeting to order at 6:01 p.m.

WELCOME AND INTRODUCTIONS

Board Members present: Ming Cabrera, David Graves, Pam Ellis, and Brandon Hurst.

Board Member absent: Laura Drager

Staff Members present: Peyton Brookshire, Josh Simpson, Jenn Burnside, and Suzie McKethen

Also present: Kelly Brookshire, Kayla Wallace, Bob Ellis, Dianne Crees, Tom Zurbuchen, Frank Ewalt, Evelyn Plyburn (YCN), and Larry Brewster

PRESIDENT'S REMARKS: Read by Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item.

PUBLIC COMMENT on Non-Public Hearing Agenda Items: Read by Ming Cabrera

- A. Any member of the public may be heard on any subject that is not on the agenda;
- B. The board will not take action on these items at this time, but may choose to add the item to the agenda for the next scheduled board meeting.

NEW BUSINESS

1. Vote of no confidence and vote on the dismissal of Director Pam Ellis from the County Water District of Billings Heights Board of Directors.

President Cabrera asked Brandon Hurst to read the following statement:

During the tenure of Pam Ellis on the Board of Directors, her continued actions and operations outside the scope of her authority, has made her continued service on the board of directors untenable. The General Manager, on behalf of the entire staff, has written a letter to the board requesting action be taken to remove Director Pam Ellis. If no action is taken to remove Director Pam Ellis, the board may face the filing of a harassment and hostile workplace lawsuit from the staff.

Brandon Hurst made the motion: Having conducted a public meeting, considered written and spoken public testimony, I move to approve the motion of dismissal of Pam Ellis as a director on the County Water District of Billings Heights board. Before a second was made, David Graves suggested the letter from the General Manager be read into the minutes.

Assistant Manger Josh Simpson read a letter from General Manager Peyton Brookshire addressed to the Board of Directors. (Letter attached) David Graves seconded motion.

Pam Ellis asked the following questions: 1. Ming hand delivered the letter to the County Commissioners or was the letter to the Board?; 2. If the staff filed a lawsuit, who would be paying for the attorney fees?; 3. Polled attending staff who would quit?; 4. What was the fictitious testimony she gave for HB255?; 5. Letter stated what minutes were incorrect? Then why did the board approve them?

Peyton Brookshire explained these questions are irrelevant because the board is voting on the motion. The lawsuit would only occur if the board did not act.

President Cabrera called for a vote on the motion. Vote: For: Ming Cabrera, David Graves, and Brandon Hurst. Against: Pam Ellis.

PUBLIC COMMENTS

Larry Brewster thanked Pam for her service. He had spoken to several attorneys at the Montana State Legislature to try to get clarification on the procedure for removal of a board member (appointed or elected); as well as a board member acting as board secretary.

Discussion on Montana Code Annotated statutes first between Larry and Pam, and then with Ming and Pam.

Tom Zurbuchen urged the Board to amend the section in the District By-Laws because there was nothing in state code that prevents the District from removing a board member. He attended the committee meetings when the By-Laws were being drafted. Also, there had been discussion that only the President, or their designee, could speak on behalf of the Board. That did not make it into the final draft. He urged the District to take their cause to the County Commissioners to withdraw their appointee.

Frank Ewalt agreed with Larry about the vote of no confidence but the laws are vague. A board member acting as secretary became the board's problem by not hiring or appointing one. He felt the turmoil with the staff started when the City of Billings underbilled the Water District for three years.

Dave Graves mentioned he had asked at board meetings for the board secretary position be added to the agenda, but it was never done.

Dianne Crees stated the problems with the staff did not occur with the lawsuit with the city, but when Pam came on the board.

Brandon Hurst was on the board prior to Pam being appointed. He recalled that the previous board always got along amongst themselves, and with the staff.

Pam recalled some of the situations that occurred when she came on the board. Pam asked Evelyn Plyburn to address the articles that were written in the Yellowstone County News (YCN). Clarification that Ming had made the comment about removing board members who had missed three or more meetings.

Ming read a letter from Director Laura Drager. (see attached email) Thanked the public for their comments. Brandon Hurst re-read the motion. Vote: For: Ming Cabrera, David Graves, and Brandon Hurst. Against: Pam Ellis. Motion carried. Pam Ellis was dismissed as a board member. Ming thanked Pam for her service. See Resolution 018-22.

Tom Zurbuchen raised a Point of Order: Stated the board had to work under a quorum of the board. A quorum is four votes. Without four votes, a motion fails.

Ming clarified that a quorum is now five because the two have resigned (Jeff Engel and Dennis Cook). Point of order is overruled. David Graves made a motion to approve the consent agenda. Ming opted to move Item 22 from the agenda forward (Old Business on the Agenda). Suzie McKethen and Jenn Burnside have offered to be the board secretary under a Contract for Outside Services provided Ms. Ellis is no longer a director on the board. David Graves made a motion to accept the Contract for Outside Services from Suzie McKethen and Jenn Burnside. Brandon Hurst seconded. Called for a vote. Motion carried unanimously. See Resolution 019-22.

A short break was taken from 6:50 p.m. to 7:00 p.m. Zoom recording was paused and restarted when the break was over.

CONSENT AGENDA

May 11, 2022 minutes
May payables
May prepaid bills
Bank balances and Profit and Loss statement
Stifel summary page
First Interstate statements: Operations and Maintenance, Gross Income, and Payroll
Billing stats for May
2021 Audit Report and letter to the Board.

David Graves made a motion to approve the consent agenda. Brandon Hurst seconded.

Ming stated that he did not say anything about not paying the absent board members so he would like part of the minutes corrected. David Graves made a motion to approve the minutes with the change from Ming. Brandon Hurst seconded. Vote: Motion carried unanimously.

GENERAL MANAGER REPORT - Peyton Brookshire

The actual cost of the riding lawn mower with bagger came in under the allotted budget of \$9,700. The final cost was \$5,379.98. See Resolution 020-22.

Update on the chlorination project: Met with Interstate Engineering and ARPA. Waiting for Governor Gianforte to sign. We did receive the planning grant of \$15,000.

Peyton handed out the proposed budget for the board members to review. The wage and salaries were included, as well as materials and supplies. Brandon Hurst asked for clarification on the servicemen. We have 5 servicemen, but Derek Weis is not fully certified so he is not at the full wage of a serviceman. Tom Zurbuchen commented a couple of items needed reviewed: fuel and legal costs. Tom also recommended to have a quarterly budget report to see where we are at. Ming made a motion to provide quarterly reports. (no second) (Tabled)

Update on the Black Mountain Software accounting upgrade. The target date for implementation is September.

Received the first pay request from Western Municipal Construction on the chlorination project.

Comprehensive Rate Study and CIP being done by Interstate Engineering who have sub-contracted with Raftelis. We will have a better idea in the fall what the CIP and rates studies reveal. Peyton expects the final report from Interstate in the next couple of weeks.

There was discussion regarding when Peyton and Josh met with Jennifer Duray at the City. Peyton wanted to make it clear that no negotiations took place. It was a meet and greet, and to get some clarification on items on the rate study. Jennifer did say the next 2 year rate study will begin this fall, which will give the District time to start planning with the findings on the CIP. Continued discussion about some of the items on the last rate study that were questionable: Oxbow Reservoir that is owned by the District. The City wanted to assign a portion of the cost of maintenance of that Reservoir? David Graves asked if there were some ways to generate revenue. For instance, could a developer pay for SDF over a period of time? The problem with that is if the development goes bankrupt, we are left holding the debt with no way to recoup the funds. Also, the development costs are needed up front because the District is taking the maintenance on those service lines for life. We had done a comparison of development costs with the City, and other Districts around the State of Montana. Often the other Districts treat their water, and/or have sewer connections. We are resale only.

The City of Billings rate will increase 5.7%. The District does not have to have a public hearing if we raise the rates 5%. The rates would be effective July 1, 2022. The summer months are roughly 15% of our annual revenue. Peyton handed out the proposed rate increases. Brandon Hurst made a motion having

conducted a public meeting, considered written and spoken testimony, I move to approve the proposed 5% rate increase on base rate, tiered rates, SDF fees, and fire line fees. David Graves seconded. It was recommended that a notice of the rate increase be added to the June bills. Called for a vote. Motion carried unanimously.

The servicemen have been working on installing valves. This allows for the impact on fewer customers when water has to be shut off for repairs.

FINANCE COMMITTEE REPORT: None

SAFETY COMMITTEE REPORT: None

Ming mentioned the next meeting would be July 20. We will be reviewing applications for the open director position.

David Graves made a motion to adjourn the meeting. Brandon Hurst seconded. Called for a vote. Motion carried unanimously.

Meeting adjourned 7:34 p.m.



June 8, 2022

I am requesting the Board of Directors to ask Mrs. Pam Ellis to resign her board seat effective immediately. If Mrs. Ellis will not step down, I am requesting the board take action by voting to remove Pam Ellis immediately from her appointed director position. If the board fails to take action to remove her from her position, the staff and I are prepared to pursue a harassment lawsuit against Mrs. Ellis. This situation has come to a head, and it is critical that the board take action. If Mrs. Ellis is not removed, she will continue to undermine the district staff and board Directors on a daily basis. Her actions and false accusations over the last two years have made the County Water District of Billings Heights look like a malfunctioning sideshow. I truly believe her only motivation to be seated, and remain on this board, is to dissolve the Water District.

Mrs. Ellis' actions over the last two years have created a hostile work environment starting with her fictitious testimony on HB 255. Mrs. Ellis has repeatedly overstepped her authority and scope as a board member by inserting herself into the daily operations. These actions directly conflict with managements authority to run the district. Despite repeated directives from the board president to stand down, Mrs. Ellis continues to act on her own authority. It appears Mrs. Ellis's endgame is setting the district up to appear incompetent at every turn. In doing so, she has continuously failed to meet the expectations of a director of the board. This is most evident by the letter from Felt Martin Law Firm, which terminated the district as a client due to Mrs. Ellis willfully and deliberately disclosing privileged attorney client communications labeled "confidential".

She has also continued to act as the board secretary knowing full well it is in violation of state law. Every resolution or ordinance that Mrs. Ellis signs as secretary is a violation of state law and could potentially expose the district to litigation. In her illegal capacity as secretary, her minutes bear all the bias and non-factual information in which she continues to sermonize to any open ear, regardless of evidence contrary to her statements. Mrs. Ellis asks for minutes to be reviewed, yet when she is notified of inaccuracies, errors, or reflecting bias by Mrs. Ellis, input is ignored, and the minutes stand. Mrs. Ellis makes an enemy of anyone who has a view or direction that is not her own. The former manager retired early due to her continued harassment and slander.

The entire staff and three board members petitioned the County to remove her last November. Since that filing, and lack of any action, two of the three board members who signed that petition have since resigned. Her continued presence on the board will only create more turnover due to her alienating attitude. Mrs. Ellis is a toxic presence on this board and she needs to be held accountable for her actions. How many more board members will we lose due to her caustic ways? Mrs. Ellis is only interested in serving herself and her actions are a disservice to the rate payers and customers of the district.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Peyton Brookshire', with a long, sweeping horizontal stroke at the end.

D. Peyton Brookshire
General Manager

From: <laura@remax-billings.com>
Date: Wed, Jun 15, 2022 at 9:05 AM
Subject: No Confidence Vote
To: Ming Cabrera <mingformontana@gmail.com>

It's my understanding Ming Cabrera, the Board President for the County Water District Billings Heights has called for a vote of no confidence regarding the service of Board County appointee Pam Ellis. My opinion is that **Pam has lost sight of the true mission of the CWDBH to insure the District provides water** to the rate payers (customers) of the District. Her daily activities are over-reaching and interfering with the staff and their duties.

Pam has good ideas for improvements but due to her inability to cooperate with others, her effectiveness as a Board member has been negatively impacted. Based on Pam's harassment of the staff and her unwillingness to cooperate with others, I am supporting President Cabrera's position of no confidence and would support removal of Pam as a Board member.



Laura Drager, C-REPS, C2EX, GRI

Broker/REALTOR®

Laura Drager Realty at

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My website: <https://lauradrager.remax.com/>

As your real estate agent, I have exclusive access to the MLS database and I want to share it with you.

Please use this link to download my mobile app:

<https://mls-client.com/C8BEE03D>

If requested, here is the code to access my mobile app: C8BEE03D.

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COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

7/18/2022 9:30 AM

Register: 1010 · CASH:1034 · OPERATIONS & MAINT. CHECKING

From 06/11/2022 through 06/30/2022

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/14/2022	ach 070122	Blue Cross Blue Shield	3000 · ACCOUNTS P...		15,429.36	X		20,012.91
06/14/2022	17849	Executive Cleaning ...	3000 · ACCOUNTS P...		807.30	X		19,205.61
06/14/2022	17850	MASTERCARD	3000 · ACCOUNTS P...		4,403.56	X		14,802.05
06/14/2022	17851	Montana Dept of Ad...	3000 · ACCOUNTS P...		130.00	X		14,672.05
06/14/2022	17852	Morrison Maierle, Inc.	3000 · ACCOUNTS P...		31.25	X		14,640.80
06/20/2022	ach 070122	Guardian Life	3000 · ACCOUNTS P...		1,829.81	X		12,810.99
06/20/2022	17853	Dakota Supply Group	3000 · ACCOUNTS P...		7,489.77	X		5,321.22
06/20/2022	17854	Energy Laboratories, ...	3000 · ACCOUNTS P...		480.00	X		4,841.22
06/20/2022	17855	Montana Dept of Rev...	3000 · ACCOUNTS P...		1,029.65	X		3,811.57
06/20/2022	17856	Municode	3000 · ACCOUNTS P...		3,450.00	X		361.57
06/20/2022	17857	NORTHWEST PIPE...	3000 · ACCOUNTS P...	11294	3,286.25			-2,924.68
06/20/2022	17858	Raftelis	3000 · ACCOUNTS P...		997.50			-3,922.18
06/20/2022	17859	Western Municipal C...	3000 · ACCOUNTS P...		101,935.15	X		-105,857.33
06/22/2022	ach070922	STATE COMPENS...	3000 · ACCOUNTS P...		938.35	X		-106,795.68
06/22/2022	17860	Anderson Zurmuehlen	3000 · ACCOUNTS P...		350.00			-107,145.68
06/22/2022	17861	Charter	3000 · ACCOUNTS P...		139.98			-107,285.66
06/22/2022	17862	Knife River	3000 · ACCOUNTS P...		399.06	X		-107,684.72
06/22/2022	17863	Tru Pipe, Inc.	3000 · ACCOUNTS P...		450.00			-108,134.72
06/23/2022	17864	NORTHWEST IND...	3000 · ACCOUNTS P...	10260	25.00			-108,159.72
06/24/2022	6242022	Ascensus Trust Co	-split-		1,510.92	X		-109,670.64
06/24/2022	17865	Ferguson Enterprises...	3000 · ACCOUNTS P...		1,100.00			-110,770.64
06/24/2022	17866	PayneWest Insurance	3000 · ACCOUNTS P...		68,970.00			-179,740.64
06/24/2022	17867	U. S. Post Office	8300 · PURCHASED ...	June Bills	1,614.57	X		-181,355.21
06/27/2022			1010 · CASH:1032 · G...	Funds Transfer		X	200,000.00	18,644.79
06/27/2022	17868	Econoprint	8300 · PURCHASED ...	Water bills	2,241.20			16,403.59
06/29/2022	17869	ACE HARDWARE/...	3000 · ACCOUNTS P...	1022	66.92			16,336.67
06/29/2022	17870	Bobcat of Big Sky, Inc.	3000 · ACCOUNTS P...		99.82			16,236.85
06/29/2022	17871	TCT	3000 · ACCOUNTS P...		165.11			16,071.74
06/29/2022	17872	True North Contracti...	3000 · ACCOUNTS P...		2,148.00			13,923.74
06/30/2022	ach 060222	WEX	3000 · ACCOUNTS P...		1,375.15	X		12,548.59

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

7/18/2022 9:29 AM

Register: 1010 · CASH:1034 · OPERATIONS & MAINT. CHECKING

From 07/01/2022 through 07/15/2022

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/05/2022	ach 070622	WEX	3000 · ACCOUNTS P...		1,827.05		10,721.54
07/05/2022	17873	Badger Meter, Inc.	3000 · ACCOUNTS P...		360.48		10,361.06
07/05/2022	17874	Bobcat of Big Sky, Inc.	3000 · ACCOUNTS P...		513.77		9,847.29
07/05/2022	17875	UTILITIES UNDER...	3000 · ACCOUNTS P...	103870	526.00		9,321.29
07/05/2022	17876	Yellowstone Waterw...	3000 · ACCOUNTS P...		2,451.90		6,869.39
07/05/2022	17877	GRAINGER	3000 · ACCOUNTS P...	064-81-964-27...	243.60		6,625.79
07/05/2022	17878	MONTANA DAKO...	3000 · ACCOUNTS P...	326 01 192 491...	68.67		6,557.12
07/05/2022	17879	Morrison Maierle, Inc.	3000 · ACCOUNTS P...		455.00		6,102.12
07/05/2022	17880	NorthWestern Energy	3000 · ACCOUNTS P...		1,527.76		4,574.36
07/05/2022	17881	POLLARD WATER	3000 · ACCOUNTS P...		158.05		4,416.31
07/05/2022	17882	Randall and Hurley, L...	3000 · ACCOUNTS P...		2,330.00		2,086.31
07/05/2022	17883	Verizon	3000 · ACCOUNTS P...		260.03		1,826.28
07/06/2022	17884	Denny Menholt Fron...	3000 · ACCOUNTS P...		1,124.07		702.21
07/06/2022	17885	Hendrickson Law Fir...	3000 · ACCOUNTS P...		662.93		39.28
07/08/2022			1010 · CASH:1032 · G...	Funds Transfer		100,000.00	100,039.28
07/12/2022	17887	Ascensus Trust Co	3000 · ACCOUNTS P...		792.50		99,246.78
07/12/2022	17888	Executive Cleaning ...	3000 · ACCOUNTS P...		807.30		98,439.48
07/12/2022	17889	interstate engineering...	3000 · ACCOUNTS P...		67,776.86		30,662.62
07/12/2022	17890	Montana Dept of Rev...	3000 · ACCOUNTS P...		743.70		29,918.92
07/12/2022	17891	NORTHWEST IND...	3000 · ACCOUNTS P...	10260	976.53		28,942.39
07/12/2022	17892	Western Municipal C...	3000 · ACCOUNTS P...		73,626.10		-44,683.71
07/12/2022	17893	BILLINGS/CITY OF...	3000 · ACCOUNTS P...		199,112.90		-243,796.61
07/13/2022	17894	Energy Laboratories, ...	3000 · ACCOUNTS P...		480.00		-244,276.61
07/13/2022	17895	Raftelis	3000 · ACCOUNTS P...		285.00		-244,561.61
07/13/2022	17896	Yellowstone Waterw...	3000 · ACCOUNTS P...		6,631.69		-251,193.30
07/15/2022			1500 · Undeposited Fu...	Deposit		14,886.54	-236,306.76

↑
negative
because we
are now
running off BM
Accounting

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

7/18/2022 9:32 AM

Register: 1010 - CASH:1032 - GROSS INCOME FUND CHECKING

From 06/01/2022 through 06/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/23/2022	10537	Housing Authority of...	-split-	Balance of Dep...	24.85	X		372,659.62
06/23/2022	10538	Daniel & Nancy Hill...	-split-	Balance of Dep...	37.41	X		372,622.21
06/23/2022	10539	David Stocking	-split-	Balance of Dep...	23.42			372,598.79
06/27/2022			1500 · Undeposited Fu...	Deposit		X	916.69	373,515.48
06/27/2022			-split-	Deposit		X	1,076.20	374,591.68
06/27/2022			1500 · Undeposited Fu...	Deposit		X	2,997.94	377,589.62
06/27/2022			-split-	Deposit		X	748.84	378,338.46
06/27/2022			-split-	Deposit		X	1,059.09	379,397.55
06/27/2022			-split-	Deposit		X	154.59	379,552.14
06/27/2022			1500 · Undeposited Fu...	Deposit		X	186.47	379,738.61
06/27/2022			-split-	Deposit		X	215.71	379,954.32
06/27/2022			1010 · CASH:1034 · O...	Funds Transfer	200,000.00	X		179,954.32
06/28/2022			1500 · Undeposited Fu...	Deposit		X	324.66	180,278.98
06/28/2022			1500 · Undeposited Fu...	Deposit		X	2,547.82	182,826.80
06/28/2022			-split-	Deposit		X	447.55	183,274.35
06/28/2022			1500 · Undeposited Fu...	Deposit		X	4,465.66	187,740.01
06/29/2022	10540	Stanley Kleinsasser	-split-	Balance of Dep...	45.52			187,694.49
06/29/2022	10541	Kassandra & Brando...	-split-	Balance of Dep...	17.79			187,676.70
06/29/2022	10542	Michael Owenby	-split-	Balance of Dep...	24.31			187,652.39
06/29/2022	10543	Desiree Blackburn	-split-	Balance of Dep...	3.42			187,648.97
06/30/2022			1500 · Undeposited Fu...	Deposit			3,931.46	191,580.43
06/30/2022			1500 · Undeposited Fu...	Deposit		X	3,839.32	195,419.75
06/30/2022			-split-	Deposit			1,171.04	196,590.79
06/30/2022			-split-	Deposit		X	963.00	197,553.79
06/30/2022			1500 · Undeposited Fu...	Deposit		X	4,486.78	202,040.57
06/30/2022			-split-	Deposit		X	2,860.41	204,900.98
06/30/2022			1500 · Undeposited Fu...	Deposit		X	4,223.95	209,124.93
06/30/2022			-split-	Deposit		X	3,384.19	212,509.12
06/30/2022			-split-	Deposit		X	6,240.83	218,749.95
06/30/2022			8200 · SUPPLIES:821...	Service Charge	476.36	X		218,273.59
06/30/2022	#1569		8800 · OTHER:8810 · ...	June Adjustment	20.33	X		218,253.26

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

7/18/2022 9:33 AM

Register: 1010 · CASH:1035 · PAYROLL CHECKING

From 06/11/2022 through 06/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/24/2022	6242022	First Interstate Bank	-split-	81-0290906	4,765.26	X		199,281.50
06/24/2022	6242022	Montana Dept. of Re...	3060 · PAYROLL TA...	4025203-002-...	1,018.00	X		198,263.50
06/24/2022	6242022	UBS Financial Servi...	3060 · PAYROLL TA...	Brookshire	325.05	X		197,938.45
06/24/2022	6242022	Ascensus Trust Co	3060 · PAYROLL TA...		1,409.86	X		196,528.59
06/24/2022	To Print	ANDREW W. REIC...	-split-		1,534.80	X		194,993.79
06/24/2022	To Print	COLTON S WESKA...	-split-		1,703.97	X		193,289.82
06/24/2022	To Print	DEREK WEIS	-split-		1,435.99	X		191,853.83
06/24/2022	To Print	QUIN T FUHRMAN	-split-		1,898.11	X		189,955.72
06/24/2022	To Print	CLAY J MCCAFFR...	-split-		1,568.58	X		188,387.14
06/24/2022	To Print	DAVID P BROOKS...	-split-		2,605.98	X		185,781.16
06/24/2022	To Print	JENNIFER M BUR...	-split-		1,276.72	X		184,504.44
06/24/2022	To Print	JOSHUA C SIMPSON	-split-		1,891.69	X		182,612.75
06/24/2022	To Print	SUZANNE M MCK...	-split-		1,160.08	X		181,452.67

07/18/22
09:44:49

BILLINGS HEIGHTS WATER DISTRICT
Check Register For Payrolls from 07/01/22 to 07/31/22

Page: 1 of 1
Report ID: W100

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
72201	* 4 DAVID P BROOKSHIRE	2720.90	07/08/22		
72202	6 JENNIFER M BURNSIDE	1276.34	07/08/22		
72203	10 QUIN T FUHRMAN	1669.14	07/08/22		
72204	2 CLAY J MCCAFFREE	1947.61	07/08/22		
72205	11 SUZANNE M MCKETHEN	1160.91	07/08/22		
72206	1 ANDREW W REICHENBACH	1737.12	07/08/22		
72207	7 JOSHUA C SIMPSON	1891.56	07/08/22		
72208	5 DEREK WEIS	1300.54	07/08/22		
72209	3 COLTON S WESKAMP	1703.65	07/08/22		
Total For Employees:		15407.77			
-89997	* 401K ASCENSUS	3285.93	07/08/22	7/22	
-89996	FTT EFTPS	4861.64	07/08/22	7/22	
-89995	SIT MT DEPT OF REVENUE	1033.00	07/08/22	7/22	
Total For Deductions		9180.57			
# of Checks:		12	Total:	24588.34	

Black Movers Fair

FIRST INTERSTATE BANK 030 00012 01 PAGE: 1
 PO BOX 31438 ACCOUNT: XXXXXXXXXXXX1008 06/30/2022
 BILLINGS, MT 59107-1438 DOCUMENTS: 55

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 OPERATIONAL & MAINTENANCE FUND 30
 1540 POPELKA DR 0
 BILLINGS MT 59105-4468 55

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 To contact your local branch call 406-255-5800
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STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX1008
 =====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/22	216,745.25
CHECK(S)	9,050.00		06/01/22	207,695.25
CREDIT BACK CHECK #17699 - ALTERED/FICTITIOUS		7,200.00	06/02/22	214,895.25
ASCENSUS TRUST RET PLAN 259835 12312020				
	96.72		06/02/22	214,798.53
CHECK(S)	3,264.98		06/02/22	211,533.55
CREDIT BACK CHECK #19699 - ALTERED/FICTITIOUS		2,500.00	06/03/22	214,033.55
WEX INC FLEET DEBI 9100009036252				
	1,375.15		06/06/22	212,658.40
CHECK(S)	600.00		06/06/22	212,058.40
CHECK(S)	36,522.23		06/07/22	175,536.17
ICORP TRANSFER FROM XXXXXX2349 6/08/22 AT 10:33 SEQ				
117961326		78,796.13	06/08/22	254,332.30
ICORP TRANSFER FROM XXXXXX2349 6/08/22 AT 10:41 SEQ				
118037569		104,843.62	06/08/22	359,175.92
CHECK(S)	4,332.30		06/08/22	354,843.62
CHECK(S)	735.01		06/09/22	354,108.61
ICORP TRANSFER FROM XXXXXX2349 6/10/22 AT 10:49 SEQ				
118120383		50,000.00	06/10/22	404,108.61
ASCENSUS TRUST RET PLAN 259835 06102022				
	1,527.28		06/10/22	402,581.33
CHECK(S)	2,155.00		06/10/22	400,426.33
CHECK(S)	2,000.00		06/13/22	398,426.33
CREDIT BACK CHECK #17799 - ALTERED/FICTITIOUS		1,000.00	06/14/22	399,426.33
CREDIT BACK CHECK #17797 - ALTERED/FICTITIOUS		1,000.00	06/14/22	400,426.33
CHECK(S)	12,007.73		06/14/22	388,418.60
CREDIT BACK CHECK #77999 - ALTERED/FICTITIOUS		1,000.00	06/15/22	389,418.60
CREDIT BACK CHECK #77997 - ALTERED/FICTITIOUS		1,000.00	06/15/22	390,418.60
CREDIT BACK CHECK #18079 - ALTERED/FICTITIOUS		4,850.00	06/15/22	395,268.60
CHECK(S)	929.08		06/15/22	394,339.52
CHECK(S)	4,420.63		06/16/22	389,918.89

* * * C O N T I N U E D * * *

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 PO BOX 31438 ACCOUNT: XXXXXXXXXXXX1008 06/30/2022
 BILLINGS, MT 59107-1438 DOCUMENTS: 55

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 OPERATIONAL & MAINTENANCE FUND

STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX1008
 =====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CREDIT BACK CHECK #18700 - ALTERED/FICTITIOUS		807.30	06/17/22	390,726.19
CREDIT BACK CHECK #17697 - ALTERED/FICTITIOUS		3,000.00	06/17/22	393,726.19
CHECK(S)	128,244.58		06/17/22	265,481.61
CHECK(S)	21,595.38		06/21/22	243,886.23
THE GUARDIAN JUL GP INS 76988900WVA0000				
	1,829.81		06/22/22	242,056.42
CHECK(S)	14,931.43		06/22/22	227,124.99
CREDIT BACK CHECK #82611655 - ALTERED/FICTITIOUS				
		9,650.00	06/23/22	236,774.99
ASCENSUS TRUST RET PLAN 259835 06242022				
	1,510.92		06/24/22	235,264.07
CHECK(S)	4,981.75		06/24/22	230,282.32
Money transfer		200,000.00	06/27/22	430,282.32
CREDIT BACK CHECK #19697 - ALTERED/FICTITIOUS		4,950.50	06/27/22	435,232.82
MONTANASTATEFUND PREMIUM XXXXX9518				
	938.35		06/27/22	434,294.47

CHECK(S)	193,802.94	06/27/22	240,491.53
CHECK(S)	10,040.15	06/28/22	230,451.38
CREDIT BACK CHECK #19997 - ALTERED/FICTITIOUS	4,950.50	06/29/22	235,401.88
CHECK(S)	101,935.15	06/29/22	133,466.73
HEALTH CARE SERV OBPPAYMT XXXXXX7307	15,429.36	06/30/22	118,037.37
CHECK(S)	2,013.63	06/30/22	116,023.74
BALANCE THIS STATEMENT		06/30/22	116,023.74
TOTAL CREDITS (16)	475,548.05	MINIMUM BALANCE	116,023.74
TOTAL DEBITS (62)	576,269.56	AVG AVAILABLE BALANCE	270,375.05
		AVERAGE BALANCE	270,375.05

YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
06/16	17697*	3,000.00	06/13	17799*	1,000.00	06/01	17819	1,600.00
06/01	17699*	7,200.00	06/01	17817	250.00	06/08	17820	4,332.30
06/13	17797*	1,000.00	06/06	17818	600.00	06/02	17821	139.98

* * * C O N T I N U E D * * *

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 PO BOX 31438 ACCOUNT: XXXXXXXXXXXX1008 06/30/2022
 BILLINGS, MT 59107-1438 DOCUMENTS: 55

TELEPHONE: 855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 OPERATIONAL & MAINTENANCE FUND

YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
06/07	17822	32,583.84	06/16	17838	253.39	06/28	17854	480.00
06/02	17823	625.00	06/15	17839	25.90	06/28	17855	1,029.65
06/07	17824	1,625.94	06/17	17840	128,244.58	06/28	17856*	3,450.00
06/14	17825	49.06	06/21	17841	138.45	06/29	17859*	101,935.15
06/16	17826	359.94	06/15	17842	871.68	06/30	17862*	399.06
06/14	17827	1,813.00	06/27	17843	183,712.50	06/30	17867*	1,614.57
06/07	17828	1,923.11	06/15	17844	31.50	06/14	18079*	4,850.00
06/14	17829	1,647.50	06/14	17845	1,648.17	06/16	18700*	807.30
06/10	17830	455.00	06/27	17846	2,087.02	06/24	19697*	4,950.50
06/09	17831	226.01	06/27	17847	513.65	06/02	19699*	2,500.00
06/09	17832	509.00	06/21	17848	21,092.69	06/28	19997*	4,950.50
06/07	17833	151.47	06/22	17849	807.30	06/14	77997*	1,000.00
06/07	17834	237.87	06/22	17850	4,403.56	06/14	77999*	1,000.00
06/10	17835	1,700.00	06/28	17851	130.00	06/22	82611655	9,650.00
06/22	17836	70.57	06/24	17852	31.25			
06/21	17837	364.24	06/27	17853	7,489.77			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

Statement Balance Adjustment
Step 1: Enter Ending Balance of Statement:
Step 2: Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check,

FIRST INTERSTATE BANK 030 00012 01 PAGE: 1
 PO BOX 31438 ACCOUNT: XXXXXXXXXXXX0976 06/30/2022
 BILLINGS, MT 59107-1438 DOCUMENTS: 0

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 PAYROLL ACCOUNT 30
 1540 POPELKA DR 0
 BILLINGS MT 59105-4468 0

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To contact your local branch call 406-255-5800

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STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX0976

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/22	226,688.83
ASCENSUS TRUST RET PLAN 259835 06102022	1,775.76		06/10/22	224,913.07
IRS USATAXPYMT 270256134234958 4,757.10			06/10/22	220,155.97
County Water Dis Payroll 06 XXXXX1683	15,023.21		06/10/22	205,132.76
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH	1,016.00		06/13/22	204,116.76
ASCENSUS TRUST RET PLAN 259835 06242022	1,734.91		06/24/22	202,381.85
IRS USATAXPYMT 270257565159049 4,765.26			06/24/22	197,616.59
County Water Dis Payroll 06 XXXXX1683	15,075.92		06/24/22	182,540.67
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH	1,018.00		06/27/22	181,522.67
BALANCE THIS STATEMENT			06/30/22	181,522.67
TOTAL CREDITS (0)	.00	MINIMUM BALANCE		181,522.67
TOTAL DEBITS (8)	45,166.16	AVG AVAILABLE BALANCE		205,819.82
		AVERAGE BALANCE		205,819.82

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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 PAYROLL ACCOUNT

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STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX0976

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- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

Balancing Your Checking Account

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Statement Balance Adjustment

FIRST INTERSTATE BANK
 PO BOX 31438
 BILLINGS, MT 59107-1438

030 00012 01
 ACCOUNT: XXXXXXXXXXXX7508
 PAGE: 1
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TELEPHONE: 855-342-3400



COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 1540 POPELKA DR
 BILLINGS MT 59105-4468

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To contact your local branch call 406-255-5800

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STATE COUNTY MUNICIPALITY MONEY MARKET ACCOUNT XXXXXXXXXXXX7508

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/22	250,943.72
INTEREST		2.06	06/30/22	250,945.78
BALANCE THIS STATEMENT			06/30/22	250,945.78
TOTAL CREDITS (1)		2.06		
TOTAL DEBITS (0)		.00		

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	250,943.72	INTEREST EARNED:	2.06
AVERAGE AVAILABLE BALANCE:	250,943.72	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	2.06	ANNUAL PERCENTAGE YIELD EARNED:	.01%
INTEREST PAID 2022:	12.43		

Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

Statement Balance Adjustment		
Step 1: Enter Ending Balance of Statement:		
Step 2:		
Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check, deposited funds/money, or made withdrawals not listed on your statement, follow the instructions below to complete the fill-in section.		
<ul style="list-style-type: none"> Enter type of transaction (unpaid checks, deposits, and withdrawals) shown in your register and not on your statement. Enter amount of the transaction The BALANCE column is computed for you when you click the CALCULATE BALANCE button near the bottom of the page 		
Transaction	Amount	Balance
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		

FIRST INTERSTATE BANK
 PO BOX 31438
 BILLINGS, MT 59107-1438

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 ACCOUNT: XXXXXXXXXXXX2349
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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 GROSS INCOME ACCT
 1540 POPELKA DR
 BILLINGS MT 59105-4468

30
 43
 33

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To contact your local branch call 406-255-5800

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/22	319,338.76
DEPOSIT		12,090.21	06/01/22	331,428.97
METAVANTE CORP BILL PAYMT 23085-00		50.00	06/01/22	331,478.97
MERCHANT BANKCD DEPOSIT 496391735883		118.04	06/01/22	331,597.01
CHECKFREE COUNTY WAT XXXXXX5397		142.68	06/01/22	331,739.69
IPAY SOLUTIONS BILL PMT BILL PMT		176.17	06/01/22	331,915.86
CHECK(S)	164.57		06/01/22	331,751.29
DEPOSIT		2,116.54	06/02/22	333,867.83
DEPOSIT		3,212.18	06/02/22	337,080.01
DEPOSIT		3,608.06	06/02/22	340,688.07
METAVANTE CORP BILL PAYMT 0901500		27.58	06/02/22	340,715.65
IPAY SOLUTIONS BILL PMT BILL PMT		37.61	06/02/22	340,753.26
MERCHANT BANKCD DEPOSIT 496391735883		703.38	06/02/22	341,456.64
CHECKFREE COUNTY WAT XXXXXX5397		1,259.73	06/02/22	342,716.37
DEPOSIT		1,952.61	06/03/22	344,668.98
DEPOSIT		2,113.59	06/03/22	346,782.57
DEPOSIT		2,275.81	06/03/22	349,058.38
DEPOSIT		12,825.69	06/03/22	361,884.07
METAVANTE CORP BILL PAYMT 11176-00		510.40	06/03/22	362,394.47
MERCHANT BANKCD DEPOSIT 496391735883		1,512.24	06/03/22	363,906.71
IPAY SOLUTIONS BILL PMT BILL PMT		2,142.65	06/03/22	366,049.36
CHECKFREE COUNTY WAT XXXXXX5397		3,184.30	06/03/22	369,233.66
CHECK(S)	92.03		06/03/22	369,141.63
DEPOSIT		2,066.33	06/06/22	371,207.96
DEPOSIT		2,137.90	06/06/22	373,345.86
DEPOSIT		2,770.95	06/06/22	376,116.81
DEPOSIT		3,176.87	06/06/22	379,293.68
DEPOSIT		4,475.37	06/06/22	383,769.05
DEPOSIT		5,733.60	06/06/22	389,502.65
DEPOSIT		5,886.98	06/06/22	395,389.63
IPAY SOLUTIONS BILL PMT BILL PMT		593.80	06/06/22	395,983.43

* * * C O N T I N U E D * * *

FIRST INTERSTATE BANK
 PO BOX 31438
 BILLINGS, MT 59107-1438

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 ACCOUNT: XXXXXXXXXXXX2349
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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
METAVANTE CORP BILL PAYMT 16433-00		832.75	06/06/22	396,816.18
MERCHANT BANKCD DEPOSIT 496391735883		2,101.61	06/06/22	398,917.79
CHECKFREE COUNTY WAT XXXXXX5397		2,122.02	06/06/22	401,039.81
MERCHANT BANKCD DEPOSIT 496391735883		2,365.85	06/06/22	403,405.66
MERCHANT BANKCD DEPOSIT 496391735883		3,691.21	06/06/22	407,096.87
CHECK(S)	133.63		06/06/22	406,963.24
DEPOSIT		2,464.43	06/07/22	409,427.67
DEPOSIT		2,571.04	06/07/22	411,998.71
DEPOSIT		10,588.17	06/07/22	422,586.88
METAVANTE CORP BILL PAYMT 16654-00		284.31	06/07/22	422,871.19
IPAY SOLUTIONS BILL PMT BILL PMT		1,041.55	06/07/22	423,912.74
MERCHANT BANKCD DEPOSIT 496391735883		1,780.01	06/07/22	425,692.75
CHECKFREE COUNTY WAT XXXXXX5397		2,682.46	06/07/22	428,375.21
CHECK(S)	16.20		06/07/22	428,359.01
DEPOSIT		2,204.79	06/08/22	430,563.80
METAVANTE CORP BILL PAYMT 1635900		552.44	06/08/22	431,116.24

IPAY SOLUTIONS BILL PMT BILL PMT	1,263.94	06/08/22	432,380.18
MERCHANT BANKCD DEPOSIT 496391735883	1,420.55	06/08/22	433,800.73
CHECKFREE COUNTY WAT XXXXXX5397	2,043.81	06/08/22	435,844.54
ICORP TRANSFER TO XXXXXX1008 6/08/22 AT 10:33 SEQ			
117961326	78,796.13	06/08/22	357,048.41
ICORP TRANSFER TO XXXXXX1008 6/08/22 AT 10:41 SEQ			
118037569	104,843.62	06/08/22	252,204.79
DEPOSIT	1,850.97	06/09/22	254,055.76
DEPOSIT	2,230.16	06/09/22	256,285.92
DEPOSIT	3,277.89	06/09/22	259,563.81
METAVANTE CORP BILL PAYMT 16247-00	312.27	06/09/22	259,876.08
IPAY SOLUTIONS BILL PMT BILL PMT	563.10	06/09/22	260,439.18
MERCHANT BANKCD DEPOSIT 496391735883	1,118.82	06/09/22	261,558.00
CHECKFREE COUNTY WAT XXXXXX5397	1,152.70	06/09/22	262,710.70
RETURNED DEPOSITED ITEM 42.10		06/09/22	262,668.60
DEPOSIT	1,735.20	06/10/22	264,403.80
DEPOSIT	2,258.10	06/10/22	266,661.90
DEPOSIT	7,525.72	06/10/22	274,187.62
County Water Dis Special XXXXX1683	90.00	06/10/22	274,277.62
METAVANTE CORP BILL PAYMT 2401200	559.28	06/10/22	274,836.90
MERCHANT BANKCD DEPOSIT 496391735883	1,284.36	06/10/22	276,121.26
County Water Dis Budget Bil XXXXX1683	1,313.30	06/10/22	277,434.56
IPAY SOLUTIONS BILL PMT BILL PMT	1,427.66	06/10/22	278,862.22
CHECKFREE COUNTY WAT XXXXXX5397	2,273.21	06/10/22	281,135.43

* * * C O N T I N U E D * * *

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PO BOX 31438	ACCOUNT: XXXXXXXXXXXX2349	06/30/2022
BILLINGS, MT 59107-1438	DOCUMENTS: 76	

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D	20,934.95		06/10/22	302,070.38
ICORP TRANSFER TO XXXXXX1008 6/10/22 AT 10:49 SEQ				
118120383	50,000.00		06/10/22	252,070.38
CHECK(S)	25.75		06/10/22	252,044.63
DEPOSIT		10,571.94	06/13/22	262,616.57
METAVANTE CORP BILL PAYMT 11110-00		171.11	06/13/22	262,787.68
IPAY SOLUTIONS BILL PMT BILL PMT		330.54	06/13/22	263,118.22
CHECKFREE COUNTY WAT XXXXXX5397		641.91	06/13/22	263,760.13
MERCHANT BANKCD DEPOSIT 496391735883		785.31	06/13/22	264,545.44
MERCHANT BANKCD DEPOSIT 496391735883		1,646.10	06/13/22	266,191.54
MERCHANT BANKCD DEPOSIT 496391735883		3,586.99	06/13/22	269,778.53
CHECK(S)	66.04		06/13/22	269,712.49
DEPOSIT		1,929.45	06/14/22	271,641.94
DEPOSIT		2,437.48	06/14/22	274,079.42
DEPOSIT		3,903.42	06/14/22	277,982.84
DEPOSIT		15,831.80	06/14/22	293,814.64
METAVANTE CORP BILL PAYMT 1308600		21.05	06/14/22	293,835.69
IPAY SOLUTIONS BILL PMT BILL PMT		467.85	06/14/22	294,303.54
MERCHANT BANKCD DEPOSIT 496391735883		692.98	06/14/22	294,996.52
CHECKFREE COUNTY WAT XXXXXX5397		1,489.69	06/14/22	296,486.21
Service Charges May 2022	421.42		06/14/22	296,064.79
CHECK(S)	24.01		06/14/22	296,040.78
DEPOSIT		5,261.85	06/15/22	301,302.63
IPAY SOLUTIONS BILL PMT BILL PMT		25.00	06/15/22	301,327.63
METAVANTE CORP BILL PAYMT 3009700		139.23	06/15/22	301,466.86
CHECKFREE COUNTY WAT XXXXXX5397		486.14	06/15/22	301,953.00
MERCHANT BANKCD DEPOSIT 496391735883		1,293.45	06/15/22	303,246.45
FDMS FDMS PYMT 052-1480741-000	29.93		06/15/22	303,216.52
County Water Dis May 11 mee XXXXX1683				
	650.00		06/15/22	302,566.52
DEPOSIT		3,214.28	06/16/22	305,780.80
IPAY SOLUTIONS BILL PMT BILL PMT		52.54	06/16/22	305,833.34
METAVANTE CORP BILL PAYMT 16780-00		247.19	06/16/22	306,080.53
CHECKFREE COUNTY WAT XXXXXX5397		536.27	06/16/22	306,616.80
MERCHANT BANKCD DEPOSIT 496391735883		693.72	06/16/22	307,310.52
CHECK(S)	54.04		06/16/22	307,256.48
DEPOSIT		2,751.78	06/17/22	310,008.26
IPAY SOLUTIONS BILL PMT BILL PMT		45.19	06/17/22	310,053.45
METAVANTE CORP BILL PAYMT 29084-00		177.28	06/17/22	310,230.73
CHECKFREE COUNTY WAT XXXXXX5397		344.70	06/17/22	310,575.43

* * * C O N T I N U E D * * *

FIRST INTERSTATE BANK	030 00012 01	PAGE: 4
PO BOX 31438	ACCOUNT: XXXXXXXXXXXX2349	06/30/2022
BILLINGS, MT 59107-1438	DOCUMENTS: 76	

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF

BALANCE THIS STATEMENT 06/30/22 218,068.25
 TOTAL CREDITS (140) 334,876.50 MINIMUM BALANCE 180,462.03
 TOTAL DEBITS (46) 436,147.01 AVG AVAILABLE BALANCE 311,313.85
 AVERAGE BALANCE 311,313.85
 * * * C O N T I N U E D * * *

FIRST INTERSTATE BANK 030 00012 01 PAGE: 6
 PO BOX 31438 ACCOUNT: XXXXXXXXXXXX2349 06/30/2022
 BILLINGS, MT 59107-1438 DOCUMENTS: 76

TELEPHONE: 855-342-3400

COUNTY WATER DISTRICT OF
 BILLINGS HEIGHTS
 GROSS INCOME ACCT

===== YOUR CHECKS SEQUENCED =====

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
06/22	10466*	8.64	06/03	10506*	46.58	06/13	10523	22.11
06/01	10488	25.98	06/03	10508*	45.45	06/17	10524	137.67
06/07	10489	16.20	06/21	10510	23.95	06/16	10525*	25.13
06/06	10490*	34.53	06/10	10511	25.75	06/21	10527	27.55
06/06	10494	15.08	06/17	10512	35.60	06/16	10528	28.91
06/01	10495	12.82	06/21	10513	45.73	06/17	10529	45.23
06/01	10496*	125.77	06/27	10514	4.25	06/23	10530*	35.12
06/21	10501*	62.55	06/13	10515*	31.14	06/21	10532*	35.37
06/06	10503	47.48	06/27	10517*	46.13	06/28	10535*	47.25
06/06	10504	36.54	06/14	10519*	24.01	06/29	10537	24.85
06/22	10505	15.30	06/13	10521*	12.79	06/29	10538	37.41

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

Statement Balance Adjustment		
Step 1: Enter Ending Balance of Statement:		
Step 2: Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check, deposited funds/money, or made withdrawals not listed on your statement, follow the instructions below to complete the fill-in section.		
<ul style="list-style-type: none"> • Enter type of transaction (unpaid checks, deposits, and withdrawals) shown in your register and not on your statement. • Enter amount of the transaction • The BALANCE column is computed for you when you click the CALCULATE BALANCE button near the bottom of the page 		
Transaction	Amount	Balance
ATM Deposit		
ATM Deposit		
ATM Deposit		

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS
Profit & Loss
 July 2021 through June 2022

	Jul '21 - Jun 22
Ordinary Income/Expense	
Income	
6000 · Uncategorized Income	200.00
6010 · WATER SALES	4,221,034.73
6020 · SERVICE LINE FEE	157,870.14
6030 · INTEREST INCOME	104,628.00
6040 · OTHER INCOME	62,544.15
6050 · HYDRANT RENT	-160.00
6060 · WORK ORDER INCOME	290.00
6070 · BUY-IN FEES	389,552.59
Total Income	4,935,959.61
Cost of Goods Sold	
7500 · WATER PURCHASED	5,548,853.93
Total COGS	5,548,853.93
Gross Profit	-612,894.32
Expense	
66900 · Reconciliation Discrepancies	15,678.56
6999 · Uncategorized Expenses	157.13
8009 · LABOR	
8010 · LABOR-ADMINISTRATIVE	277,313.98
8011 · LABOR-FIELD	298,017.00
8014 · LABOR-BONUS	12,361.94
Total 8009 · LABOR	587,692.92
8012 · DIRECTORS FEE	11,400.00
8015 · PAYROLL TAXES	
8019 · MEDICARE	8,651.91
8020 · FICA	36,994.34
8021 · STATE UNEMPLOYMENT	3,822.84
8015 · PAYROLL TAXES - Other	15,798.00
Total 8015 · PAYROLL TAXES	65,267.09
8030 · RET. BENEFITS	54,084.41
8040 · INSURANCE	
8041 · EMPLOYEE INSURANCE	217,018.18
8043 · BUSINESS INSURANCE	135,744.00
8044 · WORKERS COMP INSURANCE	11,230.89
Total 8040 · INSURANCE	363,993.07
8200 · SUPPLIES	
8210 · OFFICE SUPPLIES & EQUIPMENT	17,880.69
8220 · OPERATING SUPPLIES	4,619.00
8226 · CLOTHING & UNIFORMS	759.52
8231 · GAS, OIL, FUEL, GREASE	12,224.68
8233 · MACHINERY & EQUIP PARTS, TIRES	11,012.60
8236 · WATER MAIN AND LINE REPAIR	55,873.02
8241 · CONSUMABLE TOOLS	1,990.63
8263 · SAFETY SUPPLIES	462.11
Total 8200 · SUPPLIES	104,822.25
8300 · PURCHASED SERVICES	
8310 · COMMUNICATION AND POSTAGE	24,299.58
8312 · BILLINGS ALARM	535.70
8313 · ELM-UTILITIES UNDERGROUND	2,947.72
8320 · PRINTING, FORMS, PRINTING SERVICE	2,320.60
8330 · SUBSCRIPTIONS, LEGAL NOTICES	5,846.01
8335 · MEMBERSHIPS & DUES	2,729.00
8339 · CERTIFICATION RENEWALS	1,457.48
8341 · ELECTRIC	42,387.83

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS
Profit & Loss
 July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
8342 · GAS	3,156.08
8343 · SEWER	583.39
8344 · TELEPHONE AND INTERNET ACCESS	5,385.50
8345 · CELL PHONE	3,129.81
8347 · PERMITS	2,935.00
8349 · QUALITY TESTING	7,309.00
8351 · LEGAL FEES	60,284.26
8352 · ACCOUNTING FEES	17,700.00
8353 · ENGINEERING FEES	296,632.72
8355 · DATA PROCESSING SERVICES	46,331.90
8360 · REPAIR & MAINT. CONTRACT SERVIC	60,049.68
8363 · METERS REPAIR & MAINTENANCE	52,610.98
8366 · BUILDING MAINTENANCE	51,488.03
8367 · WATER MAINS, REPLACEMENT, CIP	102,964.80
8380 · TRAINING, TUITION	286.85
Total 8300 · PURCHASED SERVICES	793,371.92
8400 · BUILDING MATERIALS	
8410 · CONCRETE	350.00
8450 · GRAVEL,SAND	2,233.95
8470 · ASPHALT,COLD MIX	11,202.50
Total 8400 · BUILDING MATERIALS	13,786.45
8500 · FIXED CHARGES	
8515 · TAXES	4,188.09
8520 · MISCELLANEOUS	4,133.71
8543 · DEQ SERVICE CONNECTION FEE	11,806.00
Total 8500 · FIXED CHARGES	20,127.80
8600 · DEBT SERVICES	
8620 · INTEREST	6,954.42
Total 8600 · DEBT SERVICES	6,954.42
8800 · OTHER	
8810 · LOSSES (BAD DEBT)	638.73
8800 · OTHER - Other	161.14
Total 8800 · OTHER	799.87
Total Expense	2,038,135.89
Net Ordinary Income	-2,651,030.21
Net Income	-2,651,030.21

County Water District of Billing Heights

Line No	Code	Description	FY 2022-23 Budget	FY 2021-22 Actual	FY 2020-21 Actual	FY 2019-20 Actual	FY 2018-19 Actual	
Income								
6000		Uncategorized Income	\$ 396.00	\$ 200.00	\$ 300.00		\$ 600.00	\$ 366.67
6010		Water Sales	\$ 4,795,496.20	\$ 4,221,034.73	\$ 4,879,852.14	\$ 4,076,748.00	\$ 3,797,572.91	\$ 4,243,801.95
6020		Service Line Fee	\$ 184,000.00	\$ 157,870.14	\$ 162,896.11	\$ 148,598.75	\$ 842,326.27	\$ 327,922.82
6030		Interest Income	\$ 124,563.79	\$ 104,628.00	\$ 162,237.50	\$ 209,502.17	\$ 187,972.56	\$ 166,085.06
6040		Other Income	\$ 107,176.75	\$ 62,544.15	\$ 141,858.73	\$ 115,802.68	\$ 88,086.83	\$ 102,073.10
6050		Grant Income	\$ 535,182				\$ 50.00	
6060		Work Order Income	\$ 314.20	\$ 290.00	\$ 290.00	\$ 292.00	\$ 291.72	\$ 290.93
6070		Buy-In Fees	\$ 187,835.19	\$ 389,552.59	\$ 299,928.09	\$ 19,962.00	\$ 41,898.06	\$ 187,835.19
		Total Revenue / Income	\$ 5,934,964.13	\$ 4,936,119.61	\$ 5,647,362.57	\$ 4,570,905.60	\$ 4,938,828.27	
Cost of Goods Sold								
7500		Water Purchased (from City)	\$ 2,844,228.83	\$ 2,612,602.13	\$ 2,694,434.18	\$ 2,324,760.05	\$ 2,092,062.89	\$ 2,430,964.81
		Total COGS	\$ 2,844,228.83	\$ 2,612,602.13	\$ 2,694,434.18	\$ 2,324,760.05	\$ 2,092,062.89	
Expenses								
66900		Reconciliation Discrepancies	\$ 16,932.84	\$ 15,678.56	\$ -	\$ -		\$ 15,678.56
6999		Uncategorized Expenses	\$ 169.70	\$ 157.13	\$ -	\$ -		\$ 157.13
6900		Total Expenses 6900	\$ 17,102.55	\$ 15,835.69	\$ -	\$ -		\$ 15,835.69
Labor								
8010		Labor - Administrative	\$ 283,217.71	\$ 277,313.98	\$ 257,072.23	\$ 234,926.16	\$ 215,792.70	\$ 246,276.27
8011		Labor - Field	\$ 298,993.69	\$ 298,017.00	\$ 300,762.09	\$ 294,664.12	\$ 279,081.05	\$ 293,131.07
8014		Labor - Bonus	\$ 7,491.99	\$ 12,361.94	\$ 4,001.00	\$ 5,097.00	\$ 16,000.00	\$ 9,364.99
8009		Total 8009 Labor	\$572,753.08	\$ 587,692.92	\$ 561,835.32	\$ 534,687.28	\$ 510,873.75	\$ 548,772.32
8012		Directors Fee		\$ 11,400.00				
Payroll Taxes								
8019		Medicare	\$ 8,508.33	\$ 8,651.91	\$ 8,061.19	\$ 7,446.25	\$ 7,352.97	\$ 7,878.08
8020		FICA	\$ 37,054.16	\$ 36,994.31	\$ 34,468.49	\$ 31,839.21	\$ 31,440.38	\$ 33,685.60
8021		State Unemployment	\$ 3,545.21	\$ 3,822.84	\$ 3,876.72	\$ 2,052.91	\$ 2,578.69	\$ 3,082.79
8015		Payroll Taxes - other	\$ 5,745.08	\$ 15,798.00	\$ 84.00	\$ -	\$ 76.56	\$ 5,319.52
8015		Total 8015 Payroll Taxes	\$ 54,852.77	\$ 65,267.06	\$ 46,490.40	\$ 41,338.37	\$ 41,448.60	\$ 49,965.99
8030		Retirement Benefits	\$ 55,840.27	\$ 54,084.41	\$ 56,296.13	\$ 50,660.62	\$ 45,774.65	\$ 51,703.95
Insurance								
8041		Employee Insurance	\$ 227,732.12	\$ 217,018.18	\$ 218,283.12	\$ 202,116.10	\$ 206,034.89	\$ 210,863.07
8043		Business Insurance	\$ 112,258.46	\$ 68,970.00	\$ 65,534.00	\$ 54,571.00	\$ 53,646.00	\$ 60,680.25
8044		Workers Comp Insurance	\$ 13,150.21	\$ 11,230.89	\$ 12,343.70	\$ 13,027.07	\$ 12,102.81	\$ 12,176.12
8040		Total 8040 Insurance	\$ 353,140.79	\$ 297,219.07	\$ 296,160.82	\$ 269,714.17	\$ 271,783.70	\$ 283,719.44
Supplies								
8210		Office Supplies & Equipment	\$ 24,341.53	\$ 17,880.69	\$ 44,577.66	\$ 26,557.34	\$ 20,719.19	\$ 27,433.72
8220		Operating Supplies	\$ 6,000.00	\$ 4,619.00	\$ 2,981.78	\$ 5,525.62	\$ 3,449.63	\$ 4,144.01
8222		Laboratory and Medical Supplies	\$ 262.34		\$ 537.95	\$ 170.79	\$ 19.98	\$ 242.91
8226		Clothing & Uniforms	\$ 800.00	\$ 759.52	\$ 94.68	\$ 667.00	\$ 235.00	\$ 439.05
8231		Gas, Oil, Fuel, Grease	\$ 14,058.38	\$ 12,224.68	\$ 8,335.97	\$ 11,230.44	\$ 14,410.86	\$ 11,550.49
8233		Machinery & Equip Parts, Tires	\$ 10,000.00	\$ 11,012.60	\$ 9,470.57	\$ 3,016.87	\$ 4,411.49	\$ 6,977.88
8236		Watermain and Service Line Parts	\$ 67,042.62	\$ 55,873.02	\$ 31,150.86	\$ 17,422.19	\$ 20,535.32	\$ 31,245.35
8241		Consumable Tools	\$ 2,500.00	\$ 1,990.63	\$ 1,627.24	\$ 1,621.98	\$ 2,775.35	\$ 2,003.80
8263		Safety Supplies	\$ 1,614.61	\$ 462.11	\$ 4,368.65	\$ 937.19	\$ 212.10	\$ 1,495.01
8200		Total 8200 Supplies	\$ 126,619.48	\$ 104,822.25	\$ 103,145.36	\$ 67,149.42	\$ 66,768.92	\$ 85,532.21
Purchased Services								
8310		Communication and Postage	\$ 25,643.70	\$ 24,299.58	\$ 23,170.69	\$ 20,286.20	\$ 21,439.02	\$ 22,298.87
8312		Billings Alarm	\$ 622.67	\$ 535.70	\$ 767.00	\$ 583.50	\$ 420.00	\$ 576.55
8313		ELM-Utilities Underground	\$ 3,031.96	\$ 2,947.72	\$ 2,899.91	\$ 2,847.65	\$ 2,534.20	\$ 2,807.37
8320		Printing, Forms, Printing Service	\$ 2,999.30	\$ 2,320.60	\$ 2,389.20	\$ 566.54	\$ 5,832.18	\$ 2,777.13
8330		Subscriptions, Legal Notices	\$ 1,916.56	\$ 5,846.01	\$ 66.90	\$ 1,051.95	\$ 133.50	\$ 1,774.59
8335		Memberships & Dues	\$ 2,589.18	\$ 2,729.00	\$ 2,612.00	\$ 2,172.55	\$ 2,076.00	\$ 2,397.39
8339		Certification Renewals	\$ 7,616.90	\$ 1,457.48	\$ 778.00	\$ 12,351.78	\$ 13,623.47	\$ 7,052.68
8341		Electric	\$ 41,711.81	\$ 42,387.83	\$ 40,998.66	\$ 38,725.18	\$ 32,376.51	\$ 38,622.05
8342		Gas	\$ 2,493.41	\$ 3,158.08	\$ 2,085.44	\$ 2,000.39	\$ 1,992.96	\$ 2,308.72
8343		Sewer	\$ 632.78	\$ 583.99	\$ 606.80	\$ 585.24	\$ 567.61	\$ 585.91
8344		Telephone and Internet Access	\$ 3,831.09	\$ 5,385.50	\$ 3,223.58	\$ 2,902.74	\$ 2,677.41	\$ 3,547.31
8345		Cell Phones	\$ 2,811.13	\$ 3,129.81	\$ 2,856.74	\$ 2,993.14	\$ 1,431.90	\$ 2,602.90
8347		Permits	\$ 1,129.06	\$ 2,935.00	\$ 3,670.00	\$ 6,835.00	\$ 4,625.00	\$ 4,516.25
8349		Quality Testing	\$ 7,662.34	\$ 7,309.00	\$ 5,119.27	\$ 11,194.78	\$ 4,756.00	\$ 7,094.76
8351		Legal Fees	\$ 11,219.63	\$ 60,284.26	\$ 19,460.29	\$ 3,645.00	\$ 6,367.50	\$ 22,439.26
8352		Accounting Fees	\$ 18,000.00	\$ 17,700.00	\$ 14,300.00	\$ 14,300.00	\$ 15,500.00	\$ 15,450.00
8353		Engineering Fees	\$ 70,695.08	\$ 296,632.72	\$ 94,706.98	\$ 90,312.49	\$ 83,908.44	\$ 141,390.16
8355		Data Processing Services	\$ 50,000.00	\$ 46,331.90	\$ 22,752.05	\$ 17,024.83	\$ 51,839.26	\$ 34,487.01
8360		Repair & Maintenance Contract Services	\$ 53,907.63	\$ 59,242.38	\$ 81,237.55	\$ 39,373.01	\$ 19,804.93	\$ 49,914.47
8363		Meters Repair and Maintenance	\$ 60,000.00	\$ 52,610.98	\$ 31,278.73	\$ 6,148.19	\$ 21,261.65	\$ 27,824.89

8366	Building Maintenance	\$ 6,296.20	\$ 51,488.03	\$ 15,570.86	\$ 3,180.64	\$ 1,717.00	\$ 17,989.13
8370	Travel and Lodging	\$ 633.30		\$ 326.46	\$ -	\$ 846.32	\$ 586.39
8380	Training and Tuition	\$ 451.40	\$ 286.85	\$ 40.00	\$ -	\$ 1,345.00	\$ 417.96
8300	Total 8300 Purchased Services	\$ 375,895.14	\$ 689,600.42	\$ 370,917.11	\$ 279,080.80	\$ 297,114.59	\$ 409,461.74
Building Materials							
8410	Concrete	\$ 2,740.50	\$ 350.00	\$ 2,300.00	\$ 3,530.00	\$ 3,970.00	\$ 2,537.50
8450	Gravel, Sand	\$ 3,000.00	\$ 2,233.95	\$ 964.16	\$ 3,203.74	\$ 977.54	\$ 1,844.85
8470	Asphalt, Cold Mix	\$ 14,973.81	\$ 11,202.50	\$ 10,968.50	\$ 18,989.70	\$ 8,752.00	\$ 12,478.18
8400	Total 8400 Building Materials	\$ 20,714.31	\$ 13,786.45	\$ 14,232.66	\$ 25,723.44	\$ 13,699.54	\$ 16,860.52
Fixed Charges							
8515	Taxes	\$ 4,407.72	\$ 4,188.09	\$ 4,076.38	\$ 3,979.20		\$ 4,081.22
8520	Miscellaneous	\$ 1,840.93	\$ 4,133.71	\$ 483.07	\$ 496.91		\$ 1,704.56
8533	Equipment Rental	\$ 475.20		\$ 440.00			\$ 440.00
8543	DEQ Service Connection Fee	\$ 12,226.20	\$ 11,806.00	\$ 11,482.00			\$ 11,644.00
8500	Total 8500 Fixed Charges	\$ 18,950.05	\$ 20,127.80	\$ 16,481.45	\$ 4,476.11		\$ 17,869.79
Debt Services							
8620	Interest	\$ 12,199.16	\$ 6,954.42	\$ 13,235.62	\$ 13,696.52		\$ 11,295.52
	Principal						
8600	Total 8600 Debt Services	\$ 12,199.16	\$ 6,954.42	\$ 13,235.62	\$ 13,696.52		\$ 11,295.52
Other							
8810	Losses (Bad Debt)	\$ 1,519.58	\$ 638.73	\$ 1,530.72	\$ 2,051.60		\$ 1,407.02
8800	Other	\$ 136.10	\$ 161.14	\$ 90.90			\$ 126.02
8800	Total 8800 Other	\$ 1,655.68	\$ 799.87	\$ 1,621.62	\$ 2,051.60		
Capitol Outlay							
8920	Non Budgeted Capitol Assets						
8930	Emergency Main Replacement, CIP						
8931	SRF Capital Investment						
8940	Machinery, Equipment, Fleet						
Total Income		5,934,964.13	\$ 4,936,119.61	\$ 5,647,362.57	\$ 4,570,905.60	\$ 4,938,828.27	
Total Expense		4,453,952.10	\$ 4,468,792.49	\$ 4,174,850.67	\$ 3,613,338.38	\$ 3,339,526.64	
Profit / Loss		1,481,012.03	\$ 467,327.12	\$ 1,472,511.90	\$ 957,567.22	\$ 1,599,301.63	

Line No	Code	Description	FY 2022-23 Budget	FY 2021-22 Actual	FY 2020-21 Actual	FY 2019-20 Actual	FY 2018-19 Actual	FY 2018-19 - FY 2021-22 Average	FY 2022-23 to FY 2021-22 Change - \$	FY 2022-23 to FY 2021-22 Change - %	FY 2022-23 to Average Change - \$	FY 2022-23 to Average Change - %
1	6000	Uncategorized Income	\$396	\$200	\$300	\$0	\$600	\$275				
2	6010	Water Sales	\$4,795,496	\$4,221,035	\$4,879,852	\$4,076,748	\$3,797,573	\$4,243,802	\$196	98%	\$121	44%
3	6020	Service Line Fee	\$184,000	\$157,870	\$162,896	\$148,599	\$842,326	\$327,923	\$574,461	14%	\$551,694	13%
4	6030	Interest Income	\$124,564	\$104,628	\$162,238	\$209,502	\$187,973	\$166,085	\$26,130	17%	(\$143,923)	-44%
5	6040	Other Income	\$107,177	\$62,544	\$141,859	\$115,803	\$88,087	\$102,073	\$19,936	19%	(\$41,521)	-25%
6	6050	Grant Income	\$535,182	\$0	\$0	\$0	\$50	\$13	\$44,633	71%	\$5,104	5%
7	6060	Work Order Income	\$314	\$290	\$290	\$292	\$292	\$291	\$535,182		\$535,170	4281356%
8	6070	Buy-In Fees	\$187,835	\$389,553	\$299,928	\$19,962	\$41,898	\$187,835	\$24	8%	\$23	8%
									(\$201,717)	-52%	\$0	0%
9		Total Operating and Non-Operating Income	\$5,934,964	\$4,936,120	\$5,647,363	\$4,570,906	\$4,958,798	\$5,028,297	\$998,845	20%	\$906,668	18%
10	7500	Purchased Water	\$2,844,229	\$2,612,602	\$2,694,434	\$2,324,760	\$2,092,063	\$2,430,965	\$231,627	9%	\$413,264	17%
11	6900	Misc. Expenses	\$17,103	\$15,836	\$0	\$0	\$0	\$15,836	\$1,267	8%	\$1,267	8%
12	8009	Labor	\$572,753	\$587,693	\$561,835	\$534,687	\$510,874	\$548,772	(\$14,940)	-3%	\$23,981	4%
13	8015	Payroll Taxes	\$60,598	\$65,267	\$46,574	\$41,338	\$41,525	\$55,286	(\$4,669)	-7%	\$5,312	10%
14	8030	Retirement Benefits	\$55,840	\$54,084	\$56,296	\$50,661	\$45,775	\$51,704	\$1,756	3%	\$4,136	8%
15	8040	Insurance	\$353,141	\$297,219	\$296,161	\$269,714	\$271,784	\$283,719	\$55,922	19%	\$69,421	24%
16	8200	Supplies	\$126,619	\$104,822	\$103,145	\$67,149	\$66,769	\$85,532	\$21,797	21%	\$41,087	48%
17	8300	Purchased Services	\$375,895	\$689,600	\$370,917	\$279,081	\$297,115	\$409,462	(\$313,705)	-45%	(\$33,567)	-8%
18	8400	Building Materials	\$20,714	\$13,786	\$14,233	\$25,723	\$13,700	\$16,861	\$6,928	50%	\$3,854	23%
19	8500	Fixed Charges	\$18,950	\$20,128	\$16,481	\$4,476	\$0	\$17,870	(\$1,178)	-6%	\$1,080	6%
20	8600	Debt Service	\$12,199	\$6,954	\$13,236	\$13,697	\$0	\$11,296	\$5,245	75%	\$904	8%
21	8800	Other	\$1,792	\$800	\$1,713	\$2,052	\$0	\$126	\$992	124%	\$1,666	1322%
22		Total Operating Expenses and Interest Cost (Excludes depreciation)	\$4,459,833	\$4,468,792	\$4,175,026	\$3,613,338	\$3,339,603	\$3,927,428	(\$8,959)	0%	\$532,406	14%
23	8920	Non Budgeted Capital Assets	\$0	\$0	\$0	\$0	\$0	\$0				
24	8930	Emergency Main Replacement, CIP	\$0	\$0	\$0	\$0	\$0	\$0				
25	8931	SRF Capital Investment	\$0	\$0	\$0	\$0	\$0	\$0				
26	8940	Machinery, Equipment, Fleet	\$0	\$0	\$0	\$0	\$0	\$0				
27		Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
28	PROJ	Northwest Transmission Main - Design Costs	\$650,000									
29	PROJ	Comprehensive Water System PER	\$180,000									
30		Chlorination System Project										
31		UNUSED										
32		UNUSED										
33		UNUSED										
34		UNUSED										
35		UNUSED										
36		UNUSED										
37		Total Capital Projects	\$830,000	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
38		Total Operating and Non-Operating Income	\$5,934,964	\$4,936,120	\$5,647,363	\$4,570,906	\$4,958,798	\$5,028,297	\$998,845	20%	\$906,668	18%
39		Total Operating Expenses and Interest Cost (Excludes depreciation)	\$4,459,833	\$4,468,792	\$4,175,026	\$3,613,338	\$3,339,603	\$3,927,428	(\$8,959)	0%	\$532,406	14%
40		Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
41		Total Capital Projects	\$830,000	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
42		Increase / Decrease in Cash Balances	\$645,131	\$467,327	\$1,472,337	\$957,567	\$1,619,195	\$1,100,869	\$1,007,804	216%	\$374,262	34%

ACTIVITY SUMMARY			CASH EQUIVALENTS		
Type of Activity	Activity	Year-to-date	This period	Cash	Margin
Opening Balance - Net Cash Equivalents			\$1,006,662.26	\$50,186.91	\$0.00
Buy and Sell Transactions	Assets Bought	-3,447,937.05			
	Assets Sold/Redeemed	3,700,000.00	250,000.00	250,000.00	
Deposits	Deposits Made To Your Account				
Withdrawals	Withdrawals From Your Account	-2,488,000.00			
Income and Distributions	Income and Distributions	45,283.13	7,886.18	7,886.18	
Cash Sweep Activity	Cash Sweep Activity				
Margin Interest	Margin Interest Charged				
Other	Other Transactions				
Cash Management Activity	Card Activity				
	ACH/ATM Activity				
Checkwriting Activity	Checks You Wrote				
Closing Balance - Net Cash Equivalents			\$1,264,548.44	\$0.00	\$0.00
Securities Transferred	Securities Transferred In/Out				

ACTIVITY DETAILS			CASH EQUIVALENTS				
Assets Sold/Redeemed Date	Activity	Quantity	Price	Description	Total	Cash	Margin
6/6/2022	Redemption	-250,000.000		CITIBANK NA SIOUX FALLS SD CD FDIC #07213 CPN 3.100% DUJ 06/06/22 DTD 06/06/18 FC 12/06/18 CUSIP: 17312QM71	250,000.00	250,000.00	
Total Assets Sold/Redeemed					\$250,000.00	\$50,186.91	\$0.00

METER SIZES SUMMARY

Data for Meter Sizes as of 07/15/2022 Metered Accounts Only
Primary Accounts Only

15:03:14 - 07/15/2022

Class

Meter Size

Count

CLASS NOT DEFINED

1.50	2
3.00	2

Total Count for CLASS NOT DEFINED	4
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COMMERCIAL

0.625P	10
0.75	137
0.75P	8
0.75S	4
1.00	121
1.00P	16
1.50	39
1.50P	13
2.00	28
2.00P	9
3.00	5
4.00	2
4.00P	2
6.00	1
6.00P	3
8.00	3

Total Count for COMMERCIAL	401
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RESIDENTIAL

0.625	6
0.625P	285
0.75	4788
0.75P	42
0.75S	33
1.00	315
1.00P	36
1.50	35
1.50P	12
2.00	21
2.00P	1
3.00	2
4.00	14
4.00P	2
6.00	7
8.00	2

Total Count for RESIDENTIAL	5601
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Total Count:	6006
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CITY OF
Billings
MAYOR'S OFFICE

Bill Cole, Mayor
P.O. Box 1178
Billings, MT 59103-1178
Phone 406.657.8296
FAX 406.657.8390

July 6, 2022

County Water District of Billings Heights
1540 Popelka Drive
Billings MT 59105

RE: City Appointment to County Water District of Billings Heights

Dear County Water District of Billings Heights board members:

At the meeting of the Billings City Council held on June 27, 2022, the council members discussed appointing a water district board member to fill the vacancy created by the resignation of city-appointee Jeff Engel. The city council ultimately decided that the legal basis for the council (as opposed to the district's board of directors) to fill this position was not sufficiently clear, and it therefore declined to make the appointment.

However, upon further deliberation, the city council also voted to make a recommendation to your board suggesting that the board consider nominating and approving long-time water district member Frank Ewalt to fill Jeff's seat. As you know, Frank has attended many district board meetings in recent months and is very knowledgeable concerning the workings of the district and the issues that the district will face in the years ahead.

Thank you very much for your service to our community. The City of Billings looks forward to working with you to provide safe, reliable, and affordable water for the members of the County Water District of Billings Heights, and we hope that you will look favorably upon this recommendation.

Very truly yours,

William A. Cole, Mayor



Jeana R. Lervick
Chief In-House Counsel
217 N 27th Street
PO Box 35025
Billings, MT 59107
Phone: 406-256-2830
Fax: 406-256-6931



July 13, 2022

County Water District of Billings Heights
1540 Popelka Drive
Billings, MT 59105

RE: Continued Questions Regarding Ms. Ellis

Dear Directors:

This letter is in response to those who attended the July 5, 2022 Board of County Commissioners Board Meeting, as well as other statements I understand that demonstrate continued concerns regarding my prior communication regarding Ms. Ellis' appointment.

Again, while the Board of County Commissioners hears and understands your concerns, Montana Law prevents the Board from acting upon your requests. While I understand you disagree with this position, disagreement is not a basis to challenge its validity. Montana Code Annotated provides rather clearly that Ms. Ellis may only be removed from the Water Board through a vote by the citizens. Note, there are provisions that allow you to remove her from the Board of Directors, but this differs significantly from removing her from the Water Board, again as detailed in both Statute and your By-Laws. Neither the Board of County Commissioners nor the Water Board itself has the authority to remove Ms. Ellis from her position.

I am happy to review any legal caselaw, statute, or other authority that an attorney could provide that might provide another point of view on the issue. Please have him or her contact me at their earliest convenience with the citations and I will be more than happy to review.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.R. L.", is written over the typed name and title.

Jeana R. Lervick
Chief In-House Counsel



Jeana R. Lervick
Chief In-House Counsel
217 N 27th Street
PO Box 35025
Billings, MT 59107
Phone: 406-256-2832
Fax: 406-256-6931

County Water District of Billings Heights
1540 Popelka Drive
Billings, MT 59105

June 22, 2022

RE: Email of June 21, 2022



Dear Directors:

This letter is in response to Mr. Cabrerra's email of June 21, 2022 regarding Ms. Pam Ellis' position as the County's appointee to the Water District's Board of Directors.

Mr. Cabrerra's email indicates somewhat concerningly that the Board issued a vote of "no confidence" in Ms. Ellis and has determined to "remove" her. Please be advised that the Board has no authority to do so. The law, as well as the Water Board's own by-laws, are quite clear. No Director may be removed by any means apart from a formal recall process by the electors of the district. This applies to both elected as well as appointed directors. I am happy to go over the law further with the Board should it wish to do so, however your own counsel should be able to advise you of such without delay. The County expects that the Board will without delay continue to allow its appointee to continue with her duties and responsibilities without further hinderance.

While we certainly understand that issues arise, it is the hope of the County Commissioners that the Water Board will move past these issues and work together for the good of the County. Should you have any questions please do not hesitate to reach out to me.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. R. Lervick".

Jeana R. Lervick
Chief In-House Counsel



1540 Popelka Drive
Billings, MT 59105
406-252-0539

Jeana R Lervick
217 North 27th Street
P.O Box 35025
Billings, MT 59107

June 29, 2022

RE: Letter of June 22, 2022

Dear Jeana:

This is in response to the letter received in regards to the County Water District of Billings Heights Board of Directors action taken at a noticed public meeting to request Ms. Pam Ellis resign from the Board of Directors in response to the multiple harassment complaints by the staff and subsequent vote to terminate Ms. Ellis from the Board. While the Board appreciates the opinion of the in-house counsel of Yellowstone County, the board fails to see where Yellowstone County Attorney's office has the authority to involve itself in the affairs and decisions made by the County Water District of Billings Heights Board of Directors especially when the actions involve personnel matters.

The CWDBH staff and Board had asked previously for the County to remove Ms. Ellis arising from the same actions. Both times the requests have been referred back to us as a "board problem". It is alarming that now your office wishes to be involved and dictate the CWDBH operations involving Ms. Ellis' actions.

Pam Ellis was a mid-term vacancy filled by a majority vote of the Board of Directors, and due to her actions during her tenure she was requested to resign. When she refused, the Board had no alternative but to remove Ms. Ellis by the very same method. Absent the Board taking action that the County twice avoided, the CWDBH would have undertaken financially and operationally devastating allegations of harassment and hostile work environment. The Board President's email was simply a courtesy informing Yellowstone County of the action taken.

The Board believes the decision reached is in the best interests of the County Water District of Billings Heights and our ratepayers. We do not believe we have violated any laws or by-laws in taking this action. As this position remains a mid-term vacancy, at this time the County Water District of Billings Heights will not be filling either of the mid-term vacancies associated with the City or County appointed directors' positions pending the outcome of the Interim Committee's proposed legislation.

Sincerely,

Ming Cabrera
Board President
CWDBH Board of Directors

Laura Draeger
Board Treasurer

Brandon Hurst
Director

David Graves
Vice President

Cc Yellowstone County Commissioners

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DISTRICT ~
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Board of Directors Application Form

Thank you for your interest in joining the County Water District of Billings Heights Board of Directors! Please use this form to provide information about yourself. This information will ensure the best candidate is selected to fill the vacancy by the District's current Board of Directors.

Your name: Thomas L, Zurbuchen _____

Your Phone Number: 406 252-3270 _____

Email address: zurbuchen@bresnan.net _____

Your address: 1747 Wicks Lane Billings Mt. 59105 _____

Your occupation/employer: Retired _____

Briefly describe why you would like to join our Board of Directors: Got interested in water and CWDBH with development of Cherry Creek Trailer court and stayed interested and involved

Your current organizational affiliations (names of the organization and your role(s):

1. ---Heights Task Force member former chair-----
2. -----
3. -----
4. -----

Which of your skills/experiences would be the most beneficial to the Board? Ran and owned trucking company with over \$300,000.00 in capital and 4 employees

Previous Board Experience? None

If you are appointed to the Board, you affirm you have read and meet the qualifications under MCA 7-13-2233. You also affirm that if during your service on the Board your circumstances should change and you will no longer meet the qualifications you will notify the Board as soon as possible. The appointment will be to fulfill the term of a mid term vacancy on the Board.

Your signature:

A handwritten signature in black ink, appearing to read "Gary Walker", written over a horizontal dashed line.

Date: 05/21/2022



Board of Directors Application Form

Thank you for your interest in joining the County Water District of Billings Heights Board of Directors! Please use this form to provide information about yourself. This information will ensure the best candidate is selected to fill the vacancy by the District's current Board of Directors.

Your name: Dianne Crees

Your Phone Number: 406-670-6586 Email address: diannecrees@gmail.com

Your address: 235 Renee E, Billings MT 59105

Your occupation/employer: Retired

Briefly describe why you would like to join our Board of Directors:

Because of my 30 years of experience at Heights Water I believe I could help bring unity to board and staff.

Your current organizational affiliations (names of the organization and your role(s)):

1. _____
2. _____
3. _____
4. _____

Which of your skills/experiences would be the most beneficial to the Board?

Knowledge of Heights Water
Accounting - being bookkeeper 30 years
Truthsayer - but teachable

Previous Board Experience?

None

If you are appointed to the Board, you affirm you have read and meet the qualifications under MCA 7-13-2233. You also affirm that if during your service on the Board your circumstances should change and you will no longer meet the qualifications you will notify the Board as soon as possible. The appointment will be to fulfill the term of a mid term vacancy on the Board.

Your signature: Dianne Crew Date: 7-5-22



Board of Directors Application Form

Thank you for your interest in joining the County Water District of Billings Heights Board of Directors! Please use this form to provide information about yourself. This information will ensure the best candidate is selected to fill the vacancy by the District's current Board of Directors.

Your name: Lee Hoblitzell

Your Phone Number: 406.9272900 Email address: hoblitzell@gmail.com

Your address: 1205 N. Ping Cir, Billings MT 59105

Your occupation/employer: Project Coordinator

Briefly describe why you would like to join our Board of Directors:

I would like to be a part of the board because I have an active interest in local issues and nothing could be more local and important than our local water supply and making it not only affordable but accessible to all the citizens in the heights

I think the fact that I am disabled and live my life from a wheelchair would give me unique insight or perspective with some of the issues we might face in the future

Your current organizational affiliations (names of the organization and your role(s)):

1. Habitat for Humanity/Apostles Build

2. Local politics

3. _____

4. _____

Which of your skills/experiences would be the most beneficial to the Board?

Being a Project Coordinator I have experience researching, presenting, dealing with budgets, and working with many different parties to obtain a desired outcome for all parties involved.

Previous Board Experience?

Former member of the board at Living Independently for Today and Tomorrow

If you are appointed to the Board, you affirm you have read and meet the qualifications under MCA 7-13-2233. You also affirm that if during your service on the Board your circumstances should change and you will no longer meet the qualifications you will notify the Board as soon as possible. The appointment will be to fulfill the term of a mid term vacancy on the Board.

Your signature: Lee Hoblitzell

Date: 7.3.22



Board of Directors Application Form

Thank you for your interest in joining the County Water District of Billings Heights Board of Directors! Please use this form to provide information about yourself. This information will ensure the best candidate is selected to fill the vacancy by the District's current Board of Directors.

Your name: FRANK EWALT

Your Phone Number: 406-861-8964 Email address: 1tiewired@gmail.com

Your address: 2131 PHOEBE DR.
BILLINGS, MT 59105

Your occupation/employer: SELF/RETIRED

Briefly describe why you would like to join our Board of Directors:

TRY TO HELP RIGHT THE SHIP AND MOVE FORWARD

Your current organizational affiliations (names of the organization and your role(s)):

1. HUNTER EDUCATION INSTRUCTOR

2. BOARD MEMBER BILLINGS SENIOR CITIZEN INC.

3. _____

4. _____

Which of your skills/experiences would be the most beneficial to the Board?

40+ yrs CONSTRUCTION EXPERIENCE
B.S. COLLEGE EDUCATION
44 yrs WATER CUSTOMER

Previous Board Experience?

YELLOWSTONE HUNTER EDUCATION CHIEF 3 yrs
BILLINGS CITY COUNCIL 1 TERM
V.P. HEIGHTS NATIONAL LITTLE LEAGUE

If you are appointed to the Board, you affirm you have read and meet the qualifications under MCA 7-13-2233. You also affirm that if during your service on the Board your circumstances should change and you will no longer meet the qualifications you will notify the Board as soon as possible. The appointment will be to fulfill the term of a mid term vacancy on the Board.

Your signature: Francis A. Ewart Date: July 7, 2022

JULY 2022 MANAGERS REPORT

1. Budget review and approval. Updated actual FY 2021/2022 numbers.
2. Wage and salary review. Any changes will be retro to July 1.
3. CIP and Rate Study updated timeline.
4. Chlorination project update from Interstate.
5. Black Mountain is already implementing software and we are up. Coding has changed.
6. Meeting with DNRC August 17th for Northwest Transmission Main possibilities and requirements.
7. Crew has been busy installing valves and keeping up with the CEC TDS fiber locates.

<u>TITLE</u>	<u>CURRENT WAGE/HR</u>	<u>AVERAGE AWWA</u>	<u>PROPOSED 8%</u>
MANAGER	\$48.08	\$55.73	\$51.92
ASST MAN	\$33.26	\$43.75	\$35.92
SEN OPERATOR	\$27.25	\$29.02	\$29.43
CUST SER MAN	\$22.51	\$27.67	\$24.31
ACCT ASSOCAITE	\$19.00	\$24.29	\$20.52
*DIST OPERATOR (75%)	\$20.43	\$21.21	\$22.07

- New Distribution operators start at 75% of Senior operator pay. Upon passing state water certification exam and obtaining a commercial license the pay goes to 85% and once fully certified the go to full scale.

County Water District of Billings Heights
Water System Improvements Project
Chlorine Disinfection Residual Management
Hilltop, Lanier, and Ox Bow Potable Water Storage Reservoirs
Project Update for Construction May 27th to July 8th, 2022
July 11th, 2022
IE No. Y21-00-018.01(45)

OX BOW RESERVOIR SITE – Since the previous update, Western Municipal Construction (Western) and its subcontractor, Bishop Construction, Billings, MT have completed the concrete foundation for the chlorination building at the Ox Bow tank site. A Tetra Tech construction materials testing report (28-day compressive strength test) indicates that the placed concrete meets/exceeds the design strength for the slab.

Beartooth Holding & Construction, LLC (BHC), Billings, MT, the building subcontractor, has completed the chlorination building framing, sheathing, vapor barrier, and wall insulation. A framing inspection pursuant to the obtained Building Permit (Permit No. 2022-BLDG-000639) was conducted by a State of Montana building inspector.

Upcoming activities planned for the next several weeks include building interior wall finishes and concrete placement for the door landings and utility pole foundation. Building siding is contingent upon procurement and installation of exterior doors.

HILLTOP RESERVOIR SITE - The underground electrical conduit and wiring for the mixer for the potable water storage reservoir at the Hilltop location has been installed.

LANIER RESERVOIR SITE - The underground electrical conduit and wiring for the mixer for the potable water storage reservoir at the Lanier location has been installed.



1 – Chlorination building at the Ox Bow reservoir site.



2 – Interior framing/insulation for the chlorination building

Professionals you need, people you trust



As of this date, the items that may cause a delay to the project is the availability and procurement time of corrosion-resistant doors and the utility pole to be installed at the Ox Bow site.

Fiberglass doors are not available in a timely manner. Interstate Engineering has been coordinating with Western and BHC to procure a suitable alternative. Heavy-duty, galvanized steel doors with a marine grade protective coating system (for corrosion protection) are currently being contemplated and in the review process. Procurement of the steel doors has an anticipated lead time of 3-4 weeks as opposed to 10-12 weeks for the fiberglass doors.

The Valmont utility pole to be used to support the sample/return liquid lines and necessary electrical/communications wires to the top of the tank is currently anticipated to be delivered early-to-mid August. Western has received the necessary anchor bolts from Valmont to allow for foundation construction.

If you have any questions regarding the project, I can be reached at 406-489-3410. Eric can be reached at 406-256-1920.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lowell J. Cutshaw'.

Lowell J. Cutshaw, PE

A handwritten signature in blue ink, appearing to read 'Eric Ler'.

Eric Ler, PE

c: Peyton Brookshire, Manager, CWDBH; Josh Simpson, Assistant Manager, CWDBH; Brad Boehm, Interstate Engineering

https://interstateengineering.sharepoint.com/sites/Y21-00-018CWDBHChlorination/Shared Documents/General/45_Proj Updates/2022 11 Project Update.docx

Professionals you need, people you trust

P.O. Box 20953 • 1211 Grand Ave., Ste. 6 • Billings, MT 59104-0953 • P: 406-256-1920 • www.interstateeng.com

Offices in: North Dakota • Montana • Minnesota • South Dakota • Wyoming

Hi Peyton,

Please see the below table for a summary update of remaining rate study project deliverables. As we discussed, we're anticipating finalizing proposed rates in 2023 following completion of the study in 2022. We anticipate finalizing plant investment fee recommendations with the selected rate structure selected using projected increases to the City's rates. The update can be done earlier as it is dependent upon us finding out what the City plans to do with the District's rates July 1, 2023 and 2024. In the past several update cycles, the District is provided a copy of the report following the City's rate study in late March or early April and we're anticipating this timeline based on the City's historical practices. Raftelis is happy to participate in meetings with the City and/or their rate consultant prior to the finalization of the City's rate study, including rates for the District.

Rate Study Schedule

Line	Description	Venue	Timeline
1	Preliminary Financial Plan and Capital Improvement Project Funding	District Office	Early August 2022
2	Final Financial Plan and Plant Investment Fee Workshop	Virtual	September 2022
3	Cost of Service and Rate Design Alternatives Workshop	District Offices	October 2022
4	Draft Study Report	PDF	November 2022
5	Study Findings and Recommendations Presentation	District Board Meeting	November or December 2022
6	Proposed rates for Service Effective July or August 2023	District Board Meeting	May 2023
7	Final Study Report	PDF	May 2023
8	District Rate Public Hearing	District Offices	June 2023

Please let me know if you have questions, would like to discuss, or prefer the table in a different format.

Thanks!
Andrew

Andrew Rheem Senior Manager

O 303 305 1137 / M 303 898 8377 / E arheem@raftelis.com

5619 DTC Parkway, Suite 850 Greenwood Village, CO 80111

raftelis.com

Peyton,

1. If you haven't heard, Anna Miller notified Rebecca this week that the NW Transmission Main Project will be eligible for SRF funding FY23. Rebecca submitted the Uniform Application to DNRC and the project will be on the DWSRF Intended Use FY23 list. This will make the District eligible for low-interest loans and/or loan forgiveness up to \$11M as needed for all T-main project tasks. This is good news as the window of opportunity for FY23 was closing quickly. Anna Miller will set up a project call with all of us sometime in the near future to discuss timeline and the SRF process.

2. Underground Solutions (Patrick Laidlaw) will be in town next week. We are going to visit with him on HDD fusible PVC technology. I assume he will stop by and visit with you guys as part of his tour?? For the NW T-main, I would imagine that there are 3 or more areas that would require HDD similar to what we did on Ox Bow T-main.

Bradley A. Boehm

Billings Office Manager

Interstate Engineering, Inc.

PO Box 20953

1211 Grand Avenue, Suite 6

Billings, MT 59104-0953

O: (406) 256-1920

C: (406) 399-6230

Brad.Boehm@interstateeng.com

Professionals you need, people you trust.